

## **HOWARD COUNTY COUNCIL REGULAR MEETING JANUARY 24, 2017**

The Howard County Council met in Regular Session on Tuesday, January 24, 2017, at 4:00 p.m., in Hearing Room 338 of the Administration Center. Those in attendance included President Richard Miller, Vice President Jim Papacek, and members Jeff Stout, John Roberts, and Dwight Singer. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake. Members Stan Ortman and Les Ellison were absent.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Richard Miller.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the December 7, 2016 Regular Meeting, having been previously submitted and reviewed, were approved on a motion made by Mr. Singer, seconded by Mr. Roberts and carried.

At this time Councilman Roberts led in the Pledge of Allegiance and prayer was offered by Councilman Singer.

### **IN THE MATTER OF COUNCIL REORGANIZATION:**

President Miller opened the floor for nominations and Mr. Papacek moved to nominate Mr. Richard Miller to the office of President. The motion was seconded by Mr. Stout and carried. Mr. Papacek then moved to close the nominations for President. Mr. Singer seconded the motion and the motion carried, closing the nominations.

A motion was made by Mr. Singer to nominate Mr. James Papacek to the office of Vice President of the County Council. The motion was seconded by Mr. Roberts and carried. Mr. Singer moved to close the nominations. The motion was seconded by Mr. Stout and carried, closing the nominations.

For the year of 2017, Mr. Richard Miller is elected to serve as President and Mr. Papacek is elected to serve as Vice President of the Howard County Council.

### **IN THE MATTER OF ORDINANCE NO. 2017-HCCO-02 – ADDITIONAL APPROPRIATIONS:**

Auditor Martha Lake read through Ordinance No. 2017-HCCO-02 – Additional Appropriations in full one time, and it was acted upon as follows:

<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>	<b>AMOUNT REQUESTED:</b>	<b>APPROVED:</b>
<b><u>0003</u></b>	<b><u>Howard County Treasurer Office</u></b>		
11304	First Deputy	\$ 2.00	\$ 2.00

Ms. Lake reported that this request is just to correct a mistake on the Original approved budget.

A motion was made by Mr. Singer to approve the appropriation request of \$2.00 to line 11304, First Deputy, as submitted. The motion was seconded by Mr. Papacek and carried.

<b><u>0008</u></b>	<b><u>Howard County Assessor's Office</u></b>		
11200	Chief Deputy Level III	\$ 1,600.00	\$ 1,600.00
11306	First Deputy Level II	\$ 1,100.00	\$ 1,100.00
11306	First Deputy Level II	\$ 600.00	\$ 600.00

Commissioner Paul Wyman explained that these requests in the County Assessor's Office are in response to the Attrition Program, allocating 15% of the savings to other payroll positions in the office, for not replacing the Part Time Trending Deputy position.

Mr. Wyman also spoke to Kinsey Youth Center's decision concerning the position vacated by Mr. Ron Kendall, at his passing, in the amount of \$34,400.00. The 2<sup>nd</sup> Maintenance position is a \$29,480.00 salary. Mr. Lipinski would like the salary of the First Maintenance position to start at \$30,000.00 and the Second Maintenance position salary to increase to \$30,880.00. By doing this, Kinsey Youth Center Director Jeff Lipinski will not fill a Part-Time Janitor position, saving the County \$10,500.00. Total savings with this plan will be \$13,500.00. These savings, if approved, together with salary attrition savings

in 2016, will bring a total savings of over \$400,000.00 in the first year of this Attrition Program. Mr. Wyman fielded questions and received comments.

A motion was made by Mr. Stout to approve the request of \$1,600.00 to line item 11200, Chief Deputy Level III; \$1,100.00 to line item 11306, First Deputy Level II; \$600.00 to line item 11306, First Deputy Level II. The motion was seconded by Mr. Roberts and carried.

It was the consensus of the Council to give a favorable recommendation concerning the Kinsey Youth Center request, and the paperwork will be submitted for the February Council meeting.

<b>TOTAL ADDITIONALS COUNTY GENERAL FUND:</b>	<b>\$ 3,302.00</b>	<b>\$ 3,302.00</b>
---	--------------------	--------------------

<b><u>1112</u></b>	<b><u>LIT –Economic Development Fund:</u></b>		
32270	North Central Indiana RPC	\$ 63,719.00	\$ 63,719.00

This request was not included in the 2017 Budget Request for the LIT-Economic Development Fund but it is requested by the Board of Commissioners for the North Central Indiana Regional Planning Council's annual contribution. The money is in the budget, as it has been for the past several years. Mr. Wyman fielded questions.

A motion was made by Mr. Stout, seconded by Mr. Singer, and carried to approve the request of \$63,719.00 to line item 32270, North Central Indiana Regional Planning Council.

<b><u>1168</u></b>	<b><u>Howard County Local Health Maintenance Fund:</u></b>		
11289	Part-Time Food Service Inspector	\$ 1,637.00	\$ 1,637.00

Health Department Director Kent Weaver spoke to requests for fund 1168 and fund 1206. The additional requests reflect the amount that the State has already approved, and have asked that those amounts be reflected in the total appropriations.

A motion was made by Mr. Stout to approve the request of \$1,637.00 to fund 1169, line item 11289, Part-Time Food Service Inspector. For Fund 1206, the request of \$223.00 to line item 11700, Part-Time Immunization Nurse; \$4,300.00 to line item 23600, Office Supplies; \$1,500.00 to line item 31210, Service Agreements; \$28,065.00 to line item 47210, Equipment. The motion was seconded by Mr. Papacek and carried.

<b><u>1186</u></b>	<b><u>Howard County Rainy Day Fund:</u></b>		
47213	P-25 Other Volunteer Unit Radios/Loans	\$ 450,000.00	\$ 450,000.00

Commissioner Wyman informed the Council that this is the payment for the mobile units included in the P-25 Radio Project. The invoice will not be paid until the installation has been completed.

A motion was made by Mr. Papacek to approve the request of \$450,000.00 to line item 47213, P-25 Other Volunteer Unit Radios / Loans. The motion was seconded by Mr. Stout and carried.

<b><u>1206</u></b>	<b><u>Howard County Indiana Local Health Trust Fund:</u></b>		
11700	Part-Time Immunization Nurse	\$ 223.00	\$ 223.00
23600	Office Supplies	\$ 4,300.00	\$ 4,300.00
31210	Service Agreements	\$ 1,500.00	\$ 1,500.00
47210	Equipment	\$ 28,065.00	\$ 28,065.00
<b>TOTAL AMOUNT FOR HOWARD CO LOCAL HEALTH TR FND</b>		<b>\$ 34,088.00</b>	<b>\$ 34,088.00</b>

<b><u>4930</u></b>	<b><u>Howard County Law Enforcement Fund:</u></b>		
15210	FICA	\$ 1,100.00	\$ 1,100.00
15220	PERF	\$ 3,000.00	\$ 3,000.00
15230	Insurance	\$ 1,010.00	\$ 1,010.00

On behalf of the Prosecutor's Office, Auditor Lake informed the Council members that when several salaries were moved from County General to the Law Enforcement Fund, their benefits were not increased. These requests reflect those benefit additions.

A motion was made by Mr. Papacek to approve the request of \$1,100.00 to line item 15210, FICA; \$3,000.00 to line item 15220, PERF; \$1,010.00 to line item 15230, Insurance. The motion was seconded by Mr. Singer and carried.

<b>TOTAL LAW ENFORCEMENT FUND:</b>	<b>\$ 5,110.00</b>	<b>\$ 5,110.00</b>
<b>TOTAL ADDITIONALS ALL FUNDS:</b>	<b>\$ 557,856.00</b>	<b>\$ 557,856.00</b>

**IN THE MATTER OF SALARY ORDINANCE NO. 2017-HCCO-03 – AMENDING SALARY ORDINANCE FOR 2017:**

Auditor Martha Lake read through Salary Ordinance No. 2017-HCCO-03 – Amending Salary Ordinance for 2017, one time in full, and it was acted upon as follows:

		<b>REQUESTED:</b>	<b>APPROVED:</b>
<b><u>1000</u></b>	<b><u>Howard County General Fund:</u></b>		
<b><u>0003</u></b>	<b><u>Howard County Treasurer's Office</u></b>		
11304	First Deputy	\$ 2.00	\$ 2.00
<b><u>0008</u></b>	<b><u>Howard County Assessor's Office</u></b>		
11200	Chief Deputy Level III	\$ 1,600.00	\$ 1,600.00
11306	First Deputy Level II	\$ 1,100.00	\$ 1,100.00
11306	First Deputy Level II	\$ 600.00	\$ 600.00
<b><u>1168</u></b>	<b><u>Howard County Local Health Maintenance Fund:</u></b>		
11289	Part-Time Food Service Inspector	\$ 1,637.00	\$ 1,637.00
<b><u>1206</u></b>	<b><u>Part-Time Immunization Nurse</u></b>		
11700	Part-Time Immunization Nurse	\$ 223.00	\$ 223.00
<b><u>4930</u></b>	<b><u>Howard County Law Enforcement Fund</u></b>		
15210	FICA	\$ 1,100.00	\$ 1,100.00
15220	PERF	\$ 3,000.00	\$ 3,000.00
15230	Insurance	\$ 1,010.00	\$ 1,010.00

**Part-Time Pay Rate Changes Submitted with the 2017 Budgets (To be placed on Salary Ordinance)**

<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>	
<b><u>0005</u></b>	<b><u>Sheriff's Department</u></b>	
11700	Part-Time Clerical from \$12.34 to \$15.00	<u>\$15.00</u>
12304	Part-Time Dispatch from \$14.34 to \$15.00	<u>\$15.00</u>
<b><u>0235</u></b>	<b><u>Probation Department</u></b>	
11708	Part-Time Probation Officer from \$25.00 to \$25.14	<u>\$25.14</u>
<b><u>1114</u></b>	<b><u>LIT – Special Purpose Fund</u></b>	
<b><u>0380</u></b>	<b><u>Jail</u></b>	
12007	Part-Time Cook from \$12.34 to \$15.00	<u>\$15.00</u>
<b><u>1168</u></b>	<b><u>Health Maintenance Fund</u></b>	
11413	Part-Time Nursing from \$11.84 to \$12.34	<u>\$12.34</u>
<b><u>2100</u></b>	<b><u>Supplemental Adult Probation</u></b>	
11708	Part-Time Probation Officer from \$25.00 to \$25.14	<u>\$25.14</u>

**Retro Active Part-Time Pay Rate Changes/Current Pay Rates**

<b><u>1114</u></b>	<b><u>LIT – Special Purpose Fund</u></b>	
<b><u>9605</u></b>	<b><u>Kinsey – Detention</u></b>	
12011	Cook from \$11.97 to \$12.10	<u>\$12.10</u>
<b><u>1000</u></b>	<b><u>Howard County General Fund</u></b>	
<b><u>0204</u></b>	<b><u>Superior Court IV</u></b>	
11700	Part-Time from \$14.00 to \$14.30	<u>\$14.30</u>

Salary Ordinance No. 2017-HCCO-03 – Amending Salary Ordinance for 2017 was approved as submitted on a motion made by Mr. Papacek, seconded by Mr. Singer and carried.

**IN THE MATTER OF ORDINANCE NO. 2017-HCCO-05:**

Public Defender Steve Raquet submitted Ordinance No. 2017-HCCO-05, the Public Defender Supplemental Fund Ordinance. By State statute these monies can be used for any expense that promotes services to indigent clients and the county is reimbursed 40% of money used. A motion was made by Mr. Papacek to approve Ordinance No. 2017-HCCO-05. The motion was seconded by Mr. Stout and carried.

Mr. Raquet also outlined some changes he would like to make in his office, making four of the part-time Public Defenders full-time. This will allow the Public Defender office to be able to increase the case load needed to service Howard County and more closely meet the State Public Defender guidelines. The State guidelines have to be met in order to receive the 40% reimbursement. This action may enable the office to stall in having to hire more Public Defenders, at this time. He also outlined several proposed changes at the state level. This plan has been submitted to the PAC but the Committee has not had time to form their recommendation. Mr. Raquet fielded questions from the Council.

On behalf of the PAC, Mr. Wyman asked that this issue be tabled until the February Council meeting, allowing the PAC time to consider the request and make a recommendation.

A motion was made by Mr. Papacek to table this request until the February Council meeting. The motion was seconded by Mr. Singer and carried.

**IN THE MATTER OF PTABOA REAPPOINTMENTS:**

Howard County Assessor Mindy Heady submitted re-appointments to the Property Tax Assessment Board of Appeals as follows:

Ralph Reddersdorph	Republican
Linda Koontz	Republican
Mark Hornstein	Democrat

A motion was made by Mr. Singer to reappoint Mr. Ralph Reddersdorph, Ms. Linda Koontz, and Mr. Mark Hornstein as the Council’s appointments to the Property Tax Assessment Board of Appeals for terms to expire December 31, 2017. The motion was seconded by Mr. Papacek and carried.

**IN THE MATTER OF OTHER COUNCIL APPOINTMENTS:**

Projects Manager Pam Isaac submitted the following Council Appointments:

Connie Miner	Greentown Public Library Board to fulfill the unexpired term of Julie Matheny	Expire Dec. 31, 2019
Frank Faulkner	Howard County Board of Zoning Appeals, Rep to fulfill the unexpired appointment of Richard Lee	Expire Dec. 31, 2019
Mary Baker	Kokomo/Howard Co Public Library previously approved	Expire Dec. 31, 2020
Beth Harshman	Howard Co Alcohol Bev Commission previously approved	Expire Dec. 31, 2017

A motion was made by Mr. Singer, seconded by Mr. Papacek and carried to approve the appointment of Mr. Frank Faulkner to the Howard County Board of Zoning Appeals.

A motion was made by Mr. Papacek, seconded by Mr. Stout and carried to appoint Ms. Connie Milner to the Greentown Public Library Board.

Ms. Isaac also distributed a listing of Council Committee Appointments, and being identical to the 2016 listing, President Miller approved the appointments as submitted by Ms. Isaac. A listing of the 2017 Council Committee Appointments are on file in the Special Projects Office.

At this time Auditor Lake submitted the following reappointments:

E. P. Severns	Howard County Redevelopment Commission	Expire Dec. 31, 2017
Bradley R. Newton	Howard County Redevelopment Commission	Expire Dec. 31, 2017

A motion was made by Mr. Stout to re-appoint Mr. E. P. Severns and Mr. Brad Newton to the Howard County Redevelopment Commission. The motion was seconded by Mr. Papacek and carried.

*There being no further business to come before the County Council at this time the meeting  
was adjourned at 5:11 p.m. on a motion made by  
Mr. Papacek, seconded by Mr. Stout and carried.*

**HOWARD COUNTY COUNCIL:**

---

RICHARD H. MILLER, PRESIDENT

---

JAMES T. PAPACEK, VICE PRESIDENT

---

LESLIE W. ELLISON, MEMBER

---

STANLEY E. ORTMAN, MEMBER

---

JEFFREY A. STOUT, MEMBER

---

JOHN J. ROBERTS, MEMBER

---

DWIGHT V. SINGER, MEMBER

ATTEST:

---

MARTHA J. LAKE, AUDITOR  
Howard County Council Meeting January 24, 2017